

# Graduate/Junior Consultant



<b>Location:</b>	<p>Marico Marine UK Marico House Bramshaw Southampton SO43 7JB</p> <p>Following a successful induction period at our Bramshaw office, the expectation for this role is for it to be based a minimum of 3 days in the office per week, with the remainder working from home. Flexibility will be required here to support operational demands.</p> <p>Candidates will need to live within commutable distance of Marico House and be able to commit to occasional national business travel as required.</p>
<b>Hours:</b>	Full Time (37.5 hours per week)
<b>Remuneration:</b>	<p>Salary will be commensurate with skills and experience.</p> <p>Pension: Company contribution of 10% Salary. Available 6 months after completing successful probation period.</p> <p>Annual Leave: 25 days.</p>
<b>Job Role:</b>	<p>The role involves working on a wide range of maritime projects across all our key business streams including: Ports and Harbours, Shipping, Renewables, Oil &amp; Gas, Utilities, and GIS/data, initially as a project researcher/consultant, but in time project management.</p> <p>Typical tasks include:</p> <ul style="list-style-type: none"><li>• Data analysis;</li><li>• Information searches/research;</li><li>• Report writing;</li><li>• Basic use of GIS for research, drawing production, data analysis;</li><li>• Attending stakeholder meetings and producing accurate minutes;</li><li>• Contributing to risk assessment hazard identification and consultation meetings; and</li><li>• Any other tasks commensurate with skills and abilities.</li></ul> <p>Any necessary technical training will be provided through a mix of on-the-job-training and formal training courses, as relevant.</p>
<b>Qualifications &amp; Experience Requirements:</b>	<p><b>Education:</b></p> <ul style="list-style-type: none"><li>• Educated to degree-level in a relevant subject.</li></ul> <p><b>Skills</b></p> <ul style="list-style-type: none"><li>• Computer literacy in:<ul style="list-style-type: none"><li>• MS Office 365;</li><li>• MS Word;</li><li>• MS Outlook;</li><li>• MS Excel;</li><li>• MS Power Point;</li><li>• GIS skills (ESRI ArcPro)</li></ul></li><li>• Reporting<ul style="list-style-type: none"><li>• Report writing;</li><li>• Problem solving and analytical skills;</li><li>• Excellent written and oral communications;</li></ul></li></ul> <p><b>Eligibility</b></p> <ul style="list-style-type: none"><li>• Right to work in the UK.</li><li>• Full Driving Licence</li></ul>

<b>Desirable:</b>	<ul style="list-style-type: none"> <li>• Further degree (Masters or Doctorate) in marine related discipline;</li> <li>• Membership of a relevant professional body, with demonstrable CPD;</li> <li>• Contemporary software development skills;</li> <li>• Strong analytical skills;</li> <li>• Work experience in a marine or harbour environment; and</li> <li>• Other marine experience (professional or leisure).</li> </ul>
<b>Key Responsibilities</b>	<ul style="list-style-type: none"> <li>• Participating in different types of project work;</li> <li>• Contributing to risk assessment hazard identification and consultation meetings;</li> <li>• Attending exhibitions;</li> <li>• Writing reports; and</li> <li>• Performing other office-related duties as required.</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Self-starter;</li> <li>• Honesty and trustworthiness;</li> <li>• Enthusiasm;</li> <li>• Flexibility;</li> <li>• Willingness to learn;</li> <li>• Time management skills;</li> <li>• Verbal and listening communication skills;</li> <li>• Ability to maintain strict confidentiality when dealing both in-house and with clients;</li> <li>• Ability to work alone or as part of a team.</li> </ul>